



Production Contract

Director Contacts:

Mr. Durio – duriob@lisd.net

Mrs. Brozek – brozekw@lisd.net

Ms. Edwards – edwardsc@lisd.net

Mrs. McNary – mcnaryl@lisd.net

The following lists LHS Theatre Department expectations for all company members of our shows.

1. Respectful speech and behavior is expected of everyone at all times.
2. There is no smoking, alcohol or drug use permitted on premises.
3. All production staff, personnel, volunteers, fellow students will be treated respectfully at all times.
4. Rehearsal/class space will be left clean at all times. NO FOOD ALLOWED in any theatre space unless special permission has been received. All theatre spaces will be cleaned before cast/crew members are allowed to leave rehearsals or performances.
5. Every company member will gather as a group with the directors to be dismissed from every rehearsal and performance. No company member is allowed to leave prior to this meeting. Students and parents will respect the schedule and times distributed for the production.
6. Cast is expected to remain in the rehearsal room at all times, unless being utilized by another teacher.
7. Running and/or horseplay of any kind will not be permitted. When not being utilized, cast should be working on lines and/or character work.
8. Report all accidents to the directors immediately.
9. Appropriate apparel must be worn at all times.
10. NO CELL PHONES DURING REHEARSAL. All cell phones MUST be turned in to the stage manager at the beginning of every rehearsal.
11. Once acceptance of your role is made, all fees and payments to LHS are non-refundable.
12. All of your production fees must be paid by the deadline. If a production fee is not paid, actors will be ineligible to audition for the following production. If payment arrangements need to be made, the student must speak to a director and something can be worked out.
13. No friends or relatives are allowed in rehearsals without special permission.
14. All scripts will be returned to LHS erased and clean with no visible damage. Cast members not returning their scripts will incur a charge for the cost of the missing materials. For the musical, this fee will be \$45.
15. It is understood that all cast/crew members will help with the building of the set, costumes, etc. They will also all participate in strike. Do not play with any props, costumes or set pieces.
16. Cast members/family will be liable for any damage caused by cast members to any LHS materials. This includes but is not limited to, costumes, props, scenery, microphones, etc. Any lost items will be the responsibility of the company member that was assigned to the item.
17. Cast/crew understands that by signing this document he/she is committing to the production until staff releases him/her. If the company member terminates the relationship prior to being released by the staff, he/she will not be cast in future shows. If enrolled in theatre, he/she will be dropped from the course or assigned independent study. Student also agrees to attend rehearsals to sufficiently teach the understudy all blocking and prior work done. Amount of rehearsals will vary.
18. If an EMERGENCY arises and the student cannot attend rehearsals, the student must contact the director by 10:00 am the day the rehearsal is to be missed, or 24 hours prior, depending on the emergency. Agents may not speak for the student. Please accept the responsibility of your commitment. Minor ailments do not constitute an emergency. Extended illnesses may result in replacement.
19. Students must abide by all LISD, LHS and Theatre Department Handbook rules and guidelines.

The production Staff reserves the right to automatically release the cast/crew member at any time for behavior deemed inappropriate, harmful, and/or dangerous to other cast and crew.

PRODUCTION FEE: \$25 for a play and \$75 for a musical

Student: _____

Parent: _____

Student (Printed): _____

Parent (Printed): _____

E-mail: _____

E-mail: _____

Date: _____

Date: _____